PDF 1 - Common reporting verbs and patterns.



ADVANCED REPORTED SPEECH

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1. Beyond basic backshift

In advanced reported speech we still change tenses, pronouns, time and place words, but we also use a much wider range of reporting verbs.

Common reporting verbs and patterns

Verb	Pattern	Example
say / tell	that + clause	She said (that) she was tired.
tell	someone + to + infinitive	He told me to wait.
ask	someone + to + infinitive	She asked him to help.
ask	if / whether / wh- word	He asked if I was ready.
suggest / recommend	that + clause / -ing	She suggested that we leave early. / She suggested leaving early.
advise	someone + to + infinitive	He advised me to study harder.
warn	someone + (not) to + infinitive	They warned us not to touch it.
offer / promise / refuse	to + infinitive	She offered to help. / He refused to go.
admit / deny	that + clause / -ing	He admitted that he had made a mistake.

2. Quick Check – Choose the best reporting verb

1. “You should see a doctor,” the teacher said to me.
   The teacher _____ me to see a doctor.
   a) said b) advised c) suggested
2. “Let’s take a break,” Maria said.
   Maria _____ taking a break.
   a) told b) suggested c) ordered
3. “I didn’t take the money,” Tom said.
   Tom _____ taking the money.
   a) denied b) refused c) admitted
4. “I’ll call you later,” she said.
   She _____ to call me later.
   a) offered b) promised c) advised
5. “Don’t touch that wire!” the electrician said.
   The electrician _____ us not to touch the wire.
   a) suggested b) warned c) asked

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3. Match the direct speech with the correct reported version

Direct Speech	Reported Speech
1. “Can you open the window?”	He said he had never been to Japan.
2. “I won’t help you.”	She suggested going to the beach.
3. “Why don’t we go to the beach?”	She asked me to open the window.
4. “I’ve never been to Japan.”	She told me I had to finish it that day.
5. “You must finish this today.”	He refused to help me.

Answers: 1-___ 2-___ 3-___ 4-___ 5-___

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Answer Key

2. Quick Check

1. b) advised
2. b) suggested
3. a) denied
4. b) promised
5. b) warned

3. Match

Direct Speech	Reported Speech
1. “Can you open the window?”	She asked me to open the window.
2. “I won’t help you.”	He refused to help me.
3. “Why don’t we go to the beach?”	She suggested going to the beach.
4. “I’ve never been to Japan.”	He said he had never been to Japan.
5. “You must finish this today.”	She told me I had to finish it that day.

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