



REPORTED SPEECH

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1. Change the tense

Complete the reported sentences.

1. "I work in a bank."
He said that he _____ in a bank.
2. "I am studying English."
She said that she _____ English.
3. "I have lost my keys."
He said that he _____ his keys.
4. "I will help you."
She said that she _____ help me.
5. "I can drive."
He said that he _____ drive.
6. "We are going to the beach."
They said that they _____ going to the beach.

2. Change the pronoun

Remember: the person reporting the sentence may need to change **I / my / we / our**.

Example

Tom said, "I love my job."

→ Tom said that he loved his job.

Now complete:

1. Maria said, "I like my new apartment."
→ Maria said that _____ liked _____ new apartment.
2. John said, "We are visiting our friends."
→ John said that _____ were visiting _____ friends.
3. Anna said, "I need my passport."
→ Anna said that _____ needed _____ passport.
4. Peter and Jane said, "We have finished our work."
→ Peter and Jane said that _____ had finished _____ work.

3. What did they say?

Read the short conversations. Report the important information.

Conversation A	Conversation B
Tom: I'm tired. Sarah: Why? Tom: I didn't sleep well last night. Tell another person what Tom said. Tom said that _____ _____ He said that _____ _____	Maria: I can't come to the party tomorrow. John: Why not? Maria: I have to work. Tell another person what Maria said. Maria said that _____ _____ She said that _____ _____ She also said that _____ _____

4. Fix the mistakes

Each sentence has **one mistake**.

1. She said that she is tired. _____
2. He said that he can help me. _____
3. Maria told that she was busy. _____
4. John said me that he was late. _____
5. They said that they was ready. _____
6. Sarah told me that she will call tomorrow. _____

REAL ENGLISH BOX

Said and **told** are easy to confuse.

Remember:

She **said that** she was tired.

She **told me that** she was tired.

She **told us that** she was tired.

Said does not normally need a person after it.

Told normally needs a person.

Teacher's Key

1. Change the tense

- 1 worked
- 2 was studying
- 3 had lost
- 4 would
- 5 could
- 6 were

2. Change the pronoun

- 1 she / her
- 2 they / their
- 3 she / her
- 4 they / their

3. Possible answers:

A:

- Tom said that he was tired.
- He said that he hadn't slept well the night before.

B:

- Maria said that she couldn't come to the party the next day.
- She said that she had to work.
- She also said that she couldn't come.

4. Fix the mistakes

- 1 She said that she was tired.
- 2 He said that he could help me.
- 3 Maria said that she was busy. / Maria told me that she was busy.
- 4 John told me that he was late.
- 5 They said that they were ready.
- 6 Sarah told me that she would call the next day.