



JOB INTERVIEWS

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1. Choose a Job

Choose **one** job.

- ☐ Hotel receptionist
- ☐ Shop assistant
- ☐ Restaurant server
- ☐ Office assistant
- ☐ Customer service worker
- ☐ Sales assistant
- ☐ English teacher
- ☐ Your own idea: _____

3. The Interviewer

Choose **six questions** to ask the applicant.

- ☐ Tell me about yourself.
- ☐ Why do you want this job?
- ☐ What experience do you have?
- ☐ What are your strengths?
- ☐ What is one of your weaknesses?
- ☐ Why should we hire you?
- ☐ Why did you leave your previous job?
- ☐ What do you know about our company?
- ☐ Where do you see yourself in five years?
- ☐ Do you have any questions for me?

4. Interview Role-Play

Work with a partner.

Student A = Interviewer

Student B = Applicant

Begin the interview.

Remember to: 🙌

Then change roles.

2. The Applicant

Imagine you are applying for the job.

Complete the information.

Name: _____

Job: _____

Previous job: _____

Experience: _____

Three skills:

1. _____

2. _____

3. _____

One strength: _____

Why do you want this job? _____

- greet each other
- introduce yourselves
- ask and answer questions
- give examples
- ask follow-up questions
- finish the interview politely

5. Something Unexpected!

Choose one card.

CARD A

The interviewer asks a question you did not expect.

“What would you do if an angry customer complained about your service?”

CARD B

The interviewer asks about something you have never done.

“Tell me about your experience managing a team.”

CARD C

The interviewer asks you to solve a problem.

“A customer says they have been waiting for 30 minutes. What would you do?”

CARD D

The interviewer asks:

“Do you have any questions for me?”

Ask two good questions.

6. Give Your Partner Feedback

After the interview, complete this checklist.

Your partner...	Yes	Almost
answered the questions clearly	☐	☐
gave examples	☐	☐
used professional language	☐	☐
listened carefully	☐	☐
asked questions	☐	☐
spoke confidently	☐	☐

REAL ENGLISH BOX

Professional Interview Language

Interviewer

- “Thank you for coming today.”
- “Can you tell me a little about yourself?”
- “Could you give me an example?”
- “That's interesting. Can you tell me more?”

Applicant

- “Thank you for inviting me.”
- “I'd be happy to explain.”
- “For example...”
- “That's a good question.”
- “Yes, I have a question about...”

Choose **four expressions** and use them during your role-play.

One thing my partner did well:

One thing my partner could improve:
